



**DEPARTMENT OF THE AIR FORCE
UNITED STATES SPACE FORCE
SPACE LAUNCH DELTA 30**

18 August 2026

MEMORANDUM FOR VANDENBERG SFB VISITORS & SPONSORS

FROM: 30 SFS/S5

SUBJECT: Fitness Determination and Disqualifiers for Vandenberg SFB Access

1. Sponsors and Visitors are responsible for reviewing base access criteria prior to submitting a request or proceeding to the Visitor Control Center (VCC) for a pass.
2. IAW SLD 30 Plan Appendix 10 to Annex C, the list below establishes guidelines of who may and may not be granted access to VSFB based on historic and current fitness history.

j. **Fitness Determination.** All personnel will be vetted through Datamaxx, National Crime Information Center (NCIC) and/or California Law Enforcement Telecommunications System (CLETS), and the Air Force Justice Information System (AFJIS).

(1) **Authority Delegation.** The following offices are delegated the authority to conduct VSFB access fitness determinations to personnel in the following 30th Security Forces Squadron (30 SFS) offices: Visitor Control Center (S5SV), Security Forces Investigations (S2I), Reports & Analysis (S5R) and on duty Security Forces personnel (S3).

(2) **Disqualifying Factor List:** 30 SFS shall deny unescorted access to the following individuals:

- (a) Currently debarred from any Federal installation or facility. These individuals may petition the SLD 30/CC for access through 30 SFS Reports and Analysis (no unescorted or escorted access).
- (b) Active BOLO, wants/warrants from Federal, State, local, or other civil law enforcement authorities, regardless of offense or violation (no unescorted or escorted access).
- (c) Appears on any Federal or State agency's watch list for criminal behavior or terrorist activity (no unescorted or escorted access).
- (d) Claimed identity cannot be verified within 48 hours.
- (e) Convicted or found not guilty by reason of insanity, of any of the following offenses (no unescorted or escorted access).
 1. Espionage, sabotage, treason, terrorism, criminal homicide or similar offenses.
 2. Kidnapping, hostage taking, human trafficking, or similar offenses.
 3. Rape, sexual assault, sexual abuse, indecent exposure, child molestation, child pornography, or similar offenses.
 4. Registered sex offenders and/or predators.

(f) Felony conviction within the past ten (10) years involving any of the following offenses:

1. Arson.
2. Assault and/or Battery.
3. Armed robbery.
4. Domestic Violence
5. Child Endangerment
6. Similar offenses.

(b) Felony conviction within the past seven (7) years involving any of the following offenses:

1. Any firearms, explosives violation or similar offenses.
2. Theft, deception, fraud, misrepresentation, falsehood, extortion, bribery or similar offenses.
3. Drug possession with intent to sell, drug distribution
4. Similar offenses.

(c) Misdemeanor or Felony conviction within the past five (5) years involving any of the following offenses:

1. Importation, distribution, manufacture of a controlled substance
2. Illegal possession or use of drugs/narcotics on more than one occasion.
3. Three (3) or more misdemeanor convictions, excluding minor traffic infractions
4. Similar offenses.

(d) Incarcerated for 12 months or longer **and** was released within the past seven (7) years regardless of the offenses.

(e) Any open or unknown case pending final adjudication, where the individual has been arrested as listed in the above listed offenses (no unescorted or escorted access).

(f) The 30 SFS may provisionally deny unescorted/escorted access due to criminal history or another condition not covered above after coordinating with the Defense Force Commander (DFC), and if warranted, the SLD 30 Staff Judge Advocate (SJA).

3. If visitors are denied access for one or more of the above-mentioned reasons, the person who was denied access may take the following listed actions to obtain exemption to policy and/or limited access. The appeals process typically take greater than one month to complete. Sponsors and Visitors should take this timeframe into account when planning a visit/access to VSFB.

1. Denial Appeal Process. Any individual who wishes to appeal the denial may submit a written appeal to 30 SFS Reports and Analysis. The appeal package must include: (1) A letter from the denied individual to the SLD 30/CC explaining why the individual requires access to the installation, (2) a letter from the individual's employer (if applicable) to the SLD 30/CC outlining the business-related justification for the individual's access to the installation, and (3) relevant documentation i.e. court documents and/or police reports pertaining to the incidents listed as the basis for the denial. Following a review of the appeal package, a reconsideration decision will be made. Reconsideration decisions are final, with the SLD 30/CC serving as the final appeal authority.

(1) When limited access is permitted, adherence to restrictions established by the SLD 30/CC is mandatory. Deviation from these restrictions will result in legal action against the violator.

(2) Personnel with SLD 30/CC approved limited access:

(a) Will not be granted unfettered access directly through the installation entry points.

(b) Must first obtain a pass from the Visitor Control Center. Proof of a scheduled appointment on the installation. A pass will only be provided for the duration of the appointment allowing access direct to/from the appointment location(s) and installation entry point.

4. If there are any questions regarding fitness requirements/disqualifying factors, please contact the VCC at (805) 606-7663 or by email at 30SFSvisitorscenter@us.af.mil.

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